

**Position: Intern, Community Education Program**

Organization: Sexual Assault Resource Center

Supervisor: Volunteer Coordinator and licensed clinician in SARC's Alder Program

FTE: Varies, ranges from 6 to 16 hours/week; commitment of 9 months required

Compensation and Benefits: None, other than those required by law



**About SARC**

The Sexual Assault Resource Center (SARC) of Washington County, whose mission is to promote social justice by ending sexual violence through advocacy, support and education, was founded in 1977 and remains a unique fixture today in Oregon as one of the two remaining stand-alone non-profits dedicated to serving survivors of sexual assault. Our full array of free and confidential services to sexual assault survivors include a 24-hour support line as well as an in-person response team for survivors who are undergoing medical attention and/or filing a police report; case management; and individual and group mental health services through SARC's Alder Program, which provides sound trauma-informed and evidence-based mental health services to adolescent and adult survivors of sexual assault in an effort to prevent, eliminate, or in some cases at least reduce the effects of common trauma responses including depression and PTSD.

SARC also offers, at negotiable sliding-scale rates, a variety of community education and training opportunities to community partners on topics such as SARC's services, dynamics of perpetrator behavior, trauma, and more (our "community education activities") and comprehensive primary prevention education services to schools, businesses, nonprofits, and other community groups at sliding-scale rates, including ongoing support and training to schools implementing our primary prevention curricula, known as "P<sup>2</sup>: Promoting Healthy Relationships and Preventing Violence" (our "prevention services") P<sup>2</sup> is an evidence-based program built on an anti-oppression, trauma-informed foundation incorporating principles of popular education that engage participants as experts in their own experience. P<sup>2</sup> examines unhealthy norms that allow sexual violence to exist and promotes healthy romantic and sexual relationship norms through discussion and activities including sexuality, consent, sexual violence, oppression, gender, media, pornography, bystander intervention, victim-blaming, and rejection.

**Essential Responsibilities of the Position:**

Interns in our Community Education Program participate in the program under the supervision of SARC's Community Education Program Manager. The internship may be customized depending on the needs, interests, and skills of the student, the school's internship requirements, and the needs of the agency.

- **Function 1: Sexual Assault Prevention Education**
  - Assist the Program Manager to research, develop, and maintain sexual assault prevention curricula that is evidence-based, mutually supportive, respectful, anti-oppressive, and culturally responsive
  - Assist the Program Manager to develop and maintain training materials for teachers on SARC's prevention curricula
  - Co-facilitate prevention education workshops, trainings, and meetings to students in local high school classrooms
  - Provide training to teachers and other community members interested in teaching the prevention education curriculum
  - Support youth and community members who make disclosures about abuse or assault and refer them to services as appropriate
  - Participate in professional development trainings and educational opportunities
- **Function 2: General Community Outreach**
  - Support agency efforts in community outreach and education that promote program services, such as workshops, seasonal community events, and networking events
  - Co-facilitate workshops and trainings
  - Assist in planning agency outreach events
  - Collaborate with community partners in planning and attending multi-agency events
  - Engage with the public to provide education about SARC's mission and services
- **Function 3: Data Collection and Reporting**
  - Collect and report statistics regularly in accordance with requirements of current funding streams and as directed by the Agency Director
  - Complete scheduled narrative reports required by current funding streams and as directed by the Agency Director
  - Administer quality assurance surveys and facilitate focus groups
- **Function 3: Administrative Duties**
  - Complete SARC's 50-hour advocacy training
  - Understand and follow SARC policies and procedures
  - Update and/or create program forms as needed
  - Maintain all program equipment and supplies
  - Keep regular time sheets and expense reports
  - Attend SARC and program meetings
  - Work collaboratively with SARC's staff, interns, and volunteers

- Participate in regular supervision with the Volunteer Coordinator or Community Education Program Manager

**Qualifications of the Successful Applicant:**

- Candidates from historically marginalized backgrounds strongly encouraged to apply
- Only candidates enrolled in a Bachelor's or Master's Program for Social Work, Psychology, Sociology, Gender Studies, Community or Public Health, or other related field will be considered
- Candidates with fluency in Spanish, Mandarin, and/or Russian strongly encouraged to apply
- Knowledge, experience, and/or education in the anti-violence moment
- Experience and comfort working with diverse populations
- Previous volunteer, internship, or work experience with crisis centers or social service organizations
- Excellent public speaking and group facilitation skills
- Excellent written and oral communication skills; ability to articulate concepts to a wide variety of audiences
- Strong ability to approach work and lead with an anti-oppressive and intersectional lens
- Self-direction/self-management skills; ability to work collaboratively and independently
- Organizational, analytical, and problem-solving skills
- Ability to successfully manage multiple projects at once
- Familiarity with the following computer software: Word, Excel, and Power Point
- Successful passage of a thorough criminal background check

**To Apply:**

Please email [volunteer@sarcoregon.org](mailto:volunteer@sarcoregon.org) for an application or more information.