

**Position: Member, Board of Directors**

Organization: Sexual Assault Resource Center

Supervisor: Board Chair

Compensation: Unpaid volunteer position

Time commitment: 8 to 10 hours a month for two years

Benefits: None except those required by law



**About SARC**

The Sexual Assault Resource Center (SARC) of Washington County, whose mission is to promote social justice by ending sexual violence through advocacy, support and education, was founded in 1977 and remains a unique fixture today in Oregon as one of the two remaining stand-alone non-profits dedicated to serving survivors of sexual assault. Our full array of free and confidential services to sexual assault survivors include a 24-hour support line as well as an in-person response team for survivors who are undergoing medical attention and/or filing a police report; case management; and individual and group mental health services through SARC's Alder Program, which provides sound trauma-informed and evidence-based mental health services to adolescent and adult survivors of sexual assault in an effort to prevent, eliminate, or in some cases at least reduce the effects of common trauma responses including depression and PTSD.

SARC also offers, at negotiable sliding-scale rates, a variety of community education and training opportunities to community partners on topics such as SARC's services, dynamics of perpetrator behavior, trauma, and more (our "community education activities") and comprehensive primary prevention education services to schools, businesses, nonprofits, and other community groups at sliding-scale rates, including ongoing support and training to schools implementing our primary prevention curricula, known as "P<sup>2</sup>: Promoting Healthy Relationships and Preventing Violence" (our "prevention services") P<sup>2</sup> is an evidence-based program built on an anti-oppression, trauma-informed foundation incorporating principles of popular education that engage participants as experts in their own experience. P<sup>2</sup> examines unhealthy norms that allow sexual violence to exist and promotes healthy romantic and sexual relationship norms through discussion and activities including sexuality, consent, sexual violence, oppression, gender, media, pornography, bystander intervention, victim-blaming, and rejection.

**Essential Responsibilities of the Position:**

• **Function 1: Fiscal Oversight**

- Review and approve the annual operating budget, IRS form 990, and annual external audit documents
- Ensure SARC's compliance with legal and contractual requirements
- Ensure that SARC's assets are not misapplied or wasted and that income is applied according to any funder-imposed restrictions

- **Function 2: Programmatic Oversight**

- Ensure that the work of the agency and its individual departments are consistent with the agency's purpose, mission, and vision
- Engage in strategic planning and ensuring that goals established in the strategic plan are met
- Periodically review agency and departmental policies for legal compliance and consistency with the agency's purpose, mission, and vision

- **Function 3: Fundraising**

- Actively participate in fundraising activities, including but not limited to planning and attending fundraisers, soliciting donations from personal and professional networks, and publicizing agency fundraising efforts to personal and professional networks

- **Function 4: Administrative Duties**

- Actively participate in monthly Board meetings
- Actively participate in at least one Board committee
- Engage in reasonable inquiry to ensure Board members are adequately informed about agency operations
- Recruit, supervise, and evaluate the agency's Executive Director
- Actively participate in recruiting and mentoring new Board and committee members
- Read and understand SARC's articles of incorporation, bylaws, mission, policies, and procedures, and the state and federal statutes, rules, and regulations relevant to SARC's activities

**Qualifications of the Successful Applicant:**

- Candidates from historically marginalized backgrounds strongly encouraged to apply
- Previous experience on nonprofit Boards of Directors preferred but not required
- Expertise in nonprofit management, accounting, finance, mental health, human resources, health care, and/or social justice advocacy
- Experience with, or enthusiasm to learn, large-scale and grassroots fundraising
- Enthusiasm for raising public awareness about SARC, sexual assault, and social justice
- Education, knowledge and/or experience in, or enthusiasm to learn about, the anti-violence movement, sexual assault prevention, and anti-oppression and equity work
- Ability to commit to serve a two-year term on a working Board

**To Apply:**

Please email your cover letter and resume to [sarc@sarcoregon.org](mailto:sarc@sarcoregon.org).